



Tradeshift®

Levi Strauss & Co. Supplier Invoicing Policies

Invoice and Credit Note Validation Rules
PO and NonPO Suppliers - All Countries



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Introduction

This document describes Levi Strauss & Co. invoicing policies that you as a supplier will follow. These policies have been put in place to ensure both the quality and speed of invoice processing.

Levi's invoices are processed only once a supplier provides the required information.

Tradeshift is our service provider for receiving and processing invoices. Levi Strauss & Co. has requested that Tradeshift enforce our policies and any invoices that are not compliant will be rejected.

The policies in this document relate to invoices and credit notes received by Levi Strauss & Co. through Tradeshift. General policies for PO and NonPO suppliers are listed first, followed by the country-specific validation rules.

PO Suppliers

Highlighted policies

All policies are listed in the following sections, but we would like to highlight the following:

- The Document Id needs to be unique per Seller/Buyer relation, and should not be more than 16 characters long.
- Purchase Order Number and Order Line Number are **required** on the Invoices at Header and Line level.
- The Purchase Order Number used in the Invoice must exist in the Tradeshift platform before the Invoice can be sent to Levi's due to PO matching validation.
- Invoice Currency and Unit of Measure (UOM) must match the Purchase Order currency.

Consistency requirements

- Single order reference allowed per Invoice.
- Invoice total amount cannot be < or = \$0.
- Attachment is required as the PDF image of the Invoice.
- Order reference is required at header and line level.
- Quantity has a maximum of 12 digits and 2 decimal places.
- Line level Item Id have character limitations of maximum 18 characters.
- Line level Item Descriptions have character limitations of maximum 50 characters. Additional characters will be truncated by the system.
- Invoice issue date longer than 9 months before current date will not be allowed.
- The tax categories exempt and zero rated are only accepted for lines with a 0% tax.
- Pre-payment Invoices must be tax exempted 0%.
- Header level Charges or Allowance (Discounts) are restricted. Only Line level Charges or Allowance (Discounts) are allowed.
- Invoice Currency and Unit of Measure (UOM) must match the Purchase Order currency.
- Proforma type document not allowed.



NonPO Suppliers

Highlighted policies

All policies are listed in the following sections, but we would like to highlight the following:

- The Document Id needs to be unique per Seller/Buyer relation, and should not be more than 16 characters long.

Consistency requirements

- Single order reference allowed per Invoice.
- Invoice total amount cannot be < or = \$0.
- Attachment is required as the PDF image of the Invoice.
- Quantity has a maximum of 12 digits and 2 decimal places.
- Line level Item Id have character limitations of maximum 18 characters.
- Line level Item Descriptions have character limitations of maximum 50 characters. Additional characters will be truncated by the system.
- Invoice issue date longer than 9 months before current date will not be allowed.
- The tax categories exempt and zero rated are only accepted for lines with a 0% tax.
- Pre-payment Invoices must be tax exempted 0%.
- Header level Charges or Allowance (Discounts) are restricted. Only Line level Charges or Allowance (Discounts) are allowed.
- Proforma type document not allowed.



Australia - Validation Rules

Australia - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required, and must be an Australian Business Number (ABN).
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.



Rule #	Mandated Information	Description
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Tax Category per line • Total Tax amount • Tax rate per line • Total incl. taxes

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required, and must be an Australian Business Number (ABN).
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.



Rule #	Mandated Information	Description
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Tax Category per line • Total Tax amount • Tax rate per line • Total incl. taxes

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

Australia - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required, and must be an Australian Business Number (ABN).
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.



Rule #	Mandated Information	Description
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Tax Category per line • Total Tax amount • Tax rate per line • Total incl. taxes

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required, and must be an Australian Business Number (ABN).
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.



Rule #	Mandated Information	Description
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • Tax Category per line • Total Tax amount • Tax rate per line • Total incl. taxes



Bangladesh - Validation Rules

Country compliance rules will be handled outside Tradeshift.

See the mandatory information Levi Strauss & Co. expects on the invoices.

Bangladesh - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.



Rule #	Mandated Information	Description
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

Bangladesh - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.



Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.



Chile - Validation Rules

Country compliance rules will be handled outside Tradeshift.

See the mandatory information Levi Strauss & Co. expects on the invoices.

Chile - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.



Rule #	Mandated Information	Description
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

Chile - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
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Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.



China - Validation Rules

Only for Chinese suppliers who send invoices outside China.

See the mandatory information Levi Strauss & Co. expects on the invoices.

China - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.



Rule #	Mandated Information	Description
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

China - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.



Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.



Egypt - Validation Rules

Country compliance rules will be handled outside Tradeshift.

See the mandatory information Levi Strauss & Co. expects on the invoices.

Egypt - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.



Rule #	Mandated Information	Description
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

Egypt - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.



Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.



Hong Kong - Validation Rules

Hong Kong - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.



Rule #	Mandated Information	Description
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Total Payable Amount (Tax is not required in HK)

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Total Payable Amount (Tax is not required in HK)

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

Hong Kong - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Total Payable Amount (Tax is not required in HK)

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.



Rule #	Mandated Information	Description
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • Total Payable Amount (Tax is not required in HK)



Indonesia - Validation Rules

Country compliance rules will be handled outside Tradeshift.

See the mandatory information Levi Strauss & Co. expects on the invoices.

Indonesia - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.



Rule #	Mandated Information	Description
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

Indonesia - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.



Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.



Japan - Validation Rules

Japan - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
	Delivery date	Delivery date / date of supply is required
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.



Rule #	Mandated Information	Description
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Total payable amount including taxes is required • Require zero rated and exempt items to be zero percent

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • Total payable amount including taxes is required • Require zero rated and exempt items to be zero percent

Japan - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
	Delivery date	Delivery date / date of supply is required



Rule #	Mandated Information	Description
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Total payable amount including taxes is required • Require zero rated and exempt items to be zero percent

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.



Rule #	Mandated Information	Description
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • Total payable amount including taxes is required • Require zero rated and exempt items to be zero percent



Macao - Validation Rules

Country compliance rules will be handled outside Tradeshift.

See the mandatory information Levi Strauss & Co. expects on the invoices.

Macao - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.



Rule #	Mandated Information	Description
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

Macao - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.



Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.



Malaysia - Validation Rules

Malaysia - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.



Rule #	Mandated Information	Description
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • the line item with 0% tax must be given tax exemption reason • the tax categories exempt and zero rated are only accepted for lines with a 0% tax • the target currency in MYR if a document is in a different currency • the total tax amount in MYR if a document is in a different currency

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.



Rule #	Mandated Information	Description
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • the line item with 0% tax must be given tax exemption reason • the tax categories exempt and zero rated are only accepted for lines with a 0% tax • the target currency in MYR if a document is in a different currency • the total tax amount in MYR if a document is in a different currency

Malaysia - NonPO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.



Rule #	Mandated Information	Description
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • the line item with 0% tax must be given tax exemption reason • the tax categories exempt and zero rated are only accepted for lines with a 0% tax • the target currency in MYR if a document is in a different currency • the total tax amount in MYR if a document is in a different currency

**Credit Note - Required information**

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.



Rule #	Mandated Information	Description
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • the line item with 0% tax must be given tax exemption reason • the tax categories exempt and zero rated are only accepted for lines with a 0% tax • the target currency in MYR if a document is in a different currency • the total tax amount in MYR if a document is in a different currency



Netherlands - Validation Rules

Netherlands - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.



Rule #	Mandated Information	Description
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Total tax amount is required • Require tax rate on each line • Require tax exemption reason for items exempt from tax • Require zero rated and exempt items to be zero percent • Require VAT as scheme in the Netherlands • Requires target currency and VAT to be converted into EUR in case invoice is in a different currency than EUR • Require converted VAT amount, in case invoice is in another currency

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.



Rule #	Mandated Information	Description
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • Total tax amount is required • Require tax rate on each line • Require tax exemption reason for items exempt from tax • Require zero rated and exempt items to be zero percent • Require VAT as scheme in the Netherlands • Requires target currency and VAT to be converted into EUR in case invoice is in a different currency than EUR • Require converted VAT amount, in case invoice is in another currency

Netherlands - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.



Rule #	Mandated Information	Description
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Total tax amount is required • Require tax rate on each line • Require tax exemption reason for items exempt from tax • Require zero rated and exempt items to be zero percent • Require VAT as scheme in the Netherlands • Requires target currency and VAT to be converted into EUR in case invoice is in a different currency than EUR • Require converted VAT amount, in case invoice is in another currency

**Credit Note - Required information**

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.



Rule #	Mandated Information	Description
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • Total tax amount is required • Require tax rate on each line • Require tax exemption reason for items exempt from tax • Require zero rated and exempt items to be zero percent • Require VAT as scheme in the Netherlands • Requires target currency and VAT to be converted into EUR in case invoice is in a different currency than EUR • Require converted VAT amount, in case invoice is in another currency



New Zealand - Validation Rules

New Zealand - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.



Rule #	Mandated Information	Description
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • Requires target currency and tax to be converted into NZD in case invoice is in a different currency than NZD • Require converted tax amount, in case invoice is in another currency than NZD • Require conversion rate for tax amount, in case invoice is in another currency than NZD

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.



Rule #	Mandated Information	Description
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • Requires target currency and tax to be converted into NZD in case invoice is in a different currency than NZD • Require converted tax amount, in case invoice is in another currency than NZD • Require conversion rate for tax amount, in case invoice is in another currency than NZD

New Zealand - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required



Rule #	Mandated Information	Description
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • Requires target currency and tax to be converted into NZD in case invoice is in a different currency than NZD • Require converted tax amount, in case invoice is in another currency than NZD • Require conversion rate for tax amount, in case invoice is in another currency than NZD

**Credit Note - Required information**

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.



Rule #	Mandated Information	Description
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • Requires target currency and tax to be converted into NZD in case invoice is in a different currency than NZD • Require converted tax amount, in case invoice is in another currency than NZD • Require conversion rate for tax amount, in case invoice is in another currency than NZD



Philippines - Validation Rules

Country compliance rules will be handled outside Tradeshift.

See the mandatory information Levi Strauss & Co. expects on the invoices.

Philippines - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.



Rule #	Mandated Information	Description
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

Philippines - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.



Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.



Singapore - Validation Rules

Singapore - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.



Rule #	Mandated Information	Description
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • the line item with 0% tax must be given tax exemption reason • the tax categories exempt and zero rated are only accepted for lines with a 0% tax • the target currency in SGD If a document is in a different currency • the total tax amount in SGD If a document is in a different currency • the converted document total including tax in SGD If a document is in a different currency • the converted document total excluding tax in SGD If a document is in a different currency

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.



Rule #	Mandated Information	Description
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • the line item with 0% tax must be given tax exemption reason • the tax categories exempt and zero rated are only accepted for lines with a 0% tax • the target currency in SGD If a document is in a different currency • the total tax amount in SGD If a document is in a different currency • the converted document total including tax in SGD If a document is in a different currency • the converted document total excluding tax in SGD If a document is in a different currency

Singapore - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.



Rule #	Mandated Information	Description
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.



Rule #	Mandated Information	Description
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • the line item with 0% tax must be given tax exemption reason • the tax categories exempt and zero rated are only accepted for lines with a 0% tax • the target currency in SGD If a document is in a different currency • the total tax amount in SGD If a document is in a different currency • the converted document total including tax in SGD If a document is in a different currency • the converted document total excluding tax in SGD If a document is in a different currency

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.



Rule #	Mandated Information	Description
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • the total amount (including tax) • the tax rate of each line item • the taxable amount per tax rate • the total tax amount • the tax category • the total taxable amount • the line item with 0% tax must be given tax exemption reason • the tax categories exempt and zero rated are only accepted for lines with a 0% tax • the target currency in SGD If a document is in a different currency • the total tax amount in SGD If a document is in a different currency • the converted document total including tax in SGD If a document is in a different currency • the converted document total excluding tax in SGD If a document is in a different currency



South Korea - Validation Rules

Country compliance rules will be handled outside Tradeshift.

See the mandatory information Levi Strauss & Co. expects on the invoices.

South Korea - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.



Rule #	Mandated Information	Description
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

South Korea - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.



Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.



Spain - Validation Rules

Spain - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.



Rule #	Mandated Information	Description
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Total tax amount is required • Line unit price excluding taxes is required • Require tax exemption reason for items zero rated or exempt from tax • Require zero rated and exempt items to be zero percent • Requires target currency and VAT / IVA to be converted into EUR in case invoice is in a different currency than EUR • Require converted VAT / IVA amount, in case invoice is in another currency than EUR

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.



Rule #	Mandated Information	Description
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • Total tax amount is required • Line unit price excluding taxes is required • Require tax exemption reason for items zero rated or exempt from tax • Require zero rated and exempt items to be zero percent • Requires target currency and VAT / IVA to be converted into EUR in case invoice is in a different currency than EUR • Require converted VAT / IVA amount, in case invoice is in another currency than EUR

Spain - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.



Rule #	Mandated Information	Description
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Total tax amount is required • Line unit price excluding taxes is required • Require tax exemption reason for items zero rated or exempt from tax • Require zero rated and exempt items to be zero percent • Requires target currency and VAT / IVA to be converted into EUR in case invoice is in a different currency than EUR • Require converted VAT / IVA amount, in case invoice is in another currency than EUR

**Credit Note - Required information**

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.



Rule #	Mandated Information	Description
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • Total tax amount is required • Line unit price excluding taxes is required • Require tax exemption reason for items zero rated or exempt from tax • Require zero rated and exempt items to be zero percent • Requires target currency and VAT / IVA to be converted into EUR in case invoice is in a different currency than EUR • Require converted VAT / IVA amount, in case invoice is in another currency than EUR



Taiwan - Validation Rules

Country compliance rules will be handled outside Tradeshift.

See the mandatory information Levi Strauss & Co. expects on the invoices.

Taiwan - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.



Rule #	Mandated Information	Description
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

Taiwan - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.



Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.



Thailand - Validation Rules

Country compliance rules will be handled outside Tradeshift.

See the mandatory information Levi Strauss & Co. expects on the invoices.

Thailand - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.



Rule #	Mandated Information	Description
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

Thailand - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.



Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.



United Kingdom - Validation Rules

United Kingdom - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.



Rule #	Mandated Information	Description
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Total amount excluding taxes is required • Tax rate required on each line • Tax subtotal name per tax rate is required • Requires target currency and VAT to be converted into GBP in case invoice is in a different currency than GBP. • Require converted VAT amount, in case invoice is in another currency than GBP • Require conversion rate for VAT amount, in case invoice is in another currency than GBP • Require tax exemption reason for items zero rated or exempt from tax • Require zero rated and exempt items to be zero percent

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.



Rule #	Mandated Information	Description
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • Total amount excluding taxes is required • Tax rate required on each line • Tax subtotal name per tax rate is required • Requires target currency and VAT to be converted into GBP in case invoice is in a different currency than GBP. • Require converted VAT amount, in case invoice is in another currency than GBP • Require conversion rate for VAT amount, in case invoice is in another currency than GBP • Require tax exemption reason for items zero rated or exempt from tax • Require zero rated and exempt items to be zero percent

United Kingdom - NonPO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.



Rule #	Mandated Information	Description
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices. • Total amount excluding taxes is required • Tax rate required on each line • Tax subtotal name per tax rate is required • Requires target currency and VAT to be converted into GBP in case invoice is in a different currency than GBP. • Require converted VAT amount, in case invoice is in another currency than GBP • Require conversion rate for VAT amount, in case invoice is in another currency than GBP • Require tax exemption reason for items zero rated or exempt from tax • Require zero rated and exempt items to be zero percent

**Credit Note - Required information**

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.



Rule #	Mandated Information	Description
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level. • Total amount excluding taxes is required • Tax rate required on each line • Tax subtotal name per tax rate is required • Requires target currency and VAT to be converted into GBP in case invoice is in a different currency than GBP. • Require converted VAT amount, in case invoice is in another currency than GBP • Require conversion rate for VAT amount, in case invoice is in another currency than GBP • Require tax exemption reason for items zero rated or exempt from tax • Require zero rated and exempt items to be zero percent



Vietnam - Validation Rules

Country compliance rules will be handled outside Tradeshift.

See the mandatory information Levi Strauss & Co. expects on the invoices.

Vietnam - PO Suppliers

Invoice - Required information

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Purchase Order Number	Purchase Order Number is mandatory to be provided at Header level.
10	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.

Invoice - Line level required information

Rule #	Mandated Information	Description
11	Purchase Order Number	Purchase Order Number is mandatory to be provided at Line level.
12	Order Line Number	Order Line Number is mandatory to be provided at Line level.
13	Item Description	The description of the products are mandatory to be provided in Line Level.



Rule #	Mandated Information	Description
14	Item Id	Material Code or Item Id is optional to be provided in the Line level.
15	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
16	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
17	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
18	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

**Credit Note - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.

Vietnam - NonPO Suppliers**Invoice - Required information**

Rule #	Mandated Information	Description
1	Seller Full Name	The full name of the Invoice Sender (Seller) is mandatory.
2	Seller Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Full Name	The full name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Full Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Bill to Entity identifier is mandatory.
7	Invoice Date	Issue date is mandatory to be provided in the document cannot be longer than 9 months before current date.
8	Invoice Number	Document Number is mandatory to be provided in the document.
9	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
10	Person reference required	Person reference is required and must contain a valid @levi.com e-mail address.

**Invoice - Line level required information**

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.
16	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.

Credit Note - Required information

Rule #	Mandated Information	Description
1	Seller Name	The name of the Invoice Sender (Seller) is mandatory.
2	Seller Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
	Seller Legal Identifier	The company ID of the seller is required
3	Buyer Name	The name of the Invoice Recipient (buyer) is mandatory.
4	Buyer Address	An integrated seller needs to provide all their full address information in their files, consisting out of • Street Name (Building number is the street number) • City Name • Postal Code • State • Country
5	Buyer Legal Identifier	Buyer's Legal Entity is mandatory to be provided.
6	Credit Note Date	Issue date is mandatory to be provided in the document.
7	Credit Note Number	Document Number is mandatory to be provided in the document.
8	Invoice Currency	The currency of the document needs to be in local currency and be a valid ISO code.
9	Invoice Reference	The Invoice Reference number on where the Credit Note applies to is mandatory to be provided.
10	Attachment	The original Seller PDF file needs to be provided as attachment on all the Invoices.



Credit Note - Line level required information

Rule #	Mandated Information	Description
11	Item Description	The description of the products are mandatory to be provided in Line Level.
12	Item Id	Material Code or Item Id is optional to be provided in the Line level.
13	Unit Price	The price per unit of the invoiced product is mandatory to be provided in Line Level.
14	Quantity	The Line Item Quantity is mandatory to be provided in Line level.
15	Unit of Measure (UOM)	UOM is mandatory to be provided in the Line Level.